

ICT20120

CERTIFICATE II IN APPLIED DIGITAL TECHNOLOGIES

ABOUT THE QUALIFICATION

The Certificate II in Applied Digital Technologies is designed for those developing the necessary digital and technology skills in preparation for work.

These individuals carry out a range of basic procedural and operational tasks that require digital and technology skills. They perform a range of routine tasks using practical skills and knowledge in a defined context.

DELIVERY

This qualification is delivered using a blended learning format that includes online and hard copy materials.

Delivery modes include distance education, facilitated remote or face to face support by a qualified trainer, face to face training room based or on the job.

Learners can enrol in one or more units as a skill set as required for their personal development, workplace requirements or compliance.

FUNDING MAY BE AVAILABLE DEPENDING ON INDIVIDUAL LEARNER'S CIRCUMSTANCES

CAREER OPPORTUNITIES

Software support worker | Hardware support worker | IT assistant | Media assistant | Technology support worker |

DURATION: 12 MONTHS

Competency based progression

Scan the QR code to enrol now!

For more information visit
surewayskillstraining.com.au
or call **1300 787 392**



sureway
skills training

PACKAGING RULES

TOTAL NUMBER OF UNITS = 12 • 6 CORE UNITS + 6 ELECTIVE UNITS

- All electives chosen must contribute to a valid, industry-supported vocational outcome.

CORE UNITS FOR ICT20120 CERTIFICATE II IN APPLIED DIGITAL TECHNOLOGIES

BSBWHS211	Contribute to the health and safety of self and others
BSBSUS211	Participate in sustainable work practices
BSBTEC202	Use digital technologies to communicate in a work environment
ICTICT213	Use computer operating systems and hardware
ICTICT214	Operate application software packages
ICTICT215	Operate digital media technology packages

ELECTIVE UNITS *(Suggested by Sureway Skills Training)*

ICTICT216	Design and create basic organisational documents
ICTICT219	Interact and resolve queries with ICT clients
ICTICT221	Identify and use specific industry standard technologies
ICTSAS211	Develop solutions for basic ICT malfunctions and problems
ICTSAS213	Maintain the integrity of ICT systems
ICTSAS216	Maintain ICT equipment and replace consumables

FOR COMPLETE LIST OF ELECTIVES PLEASE REFER TO: training.gov.au/Training/Details/ICT20120

